

## Facilities Council Meeting Minutes

January 10, 2017  
2:30 to 4:30pm  
Bldg. LCC 07/212K

**Attendees:** Brian Kelly, Bobby Kirkpatrick, Paul Ruscher, Michael Sims, Craig Taylor, Anna Scott, Jennifer Hayward, Chris Hanneson, Alen Bahret  
**Recorder:** Deborah Butler  
**Guests:** Richard Lubben, Dean of Arts  
 Matt Bradley and Reese Maxwell, Whole Earth Nature School

Item	Notes
Approval of Agenda/ Additions?	Agenda approved unanimously.
Approval of Minutes	Minutes were approved unanimously.
Announcements	Alen Bahret announced that due to a leadership challenge within the classified union, he must recuse himself from official duties. Alen has been appointed to Facilities Council as Vice President of the union, and therefore must recuse himself from council duties for the duration of the challenge proceedings. He plans to continue to attend meetings regularly but will not vote during this time.
Guests: Matt and Rees from Whole Earth Nature School	<p>Whole Earth Nature School directors Matt and Rees discussed the concepts and goals of the school, which rented space from LCC over the summer for nature camps for children. The camps are all held outdoors, and use experiential learning to teach students to engage and use knowledge to answer questions about nature and the world. They create opportunities for students to take risks in a safe environment, which encourages trust, self-care and resilience. Kinship with nature and reliance on observations and sensory experience is emphasized.</p> <p>Most of the camps held at LCC were day camps that used college lawns as well as the Learning Garden and surrounding forested areas. In most camps, the group builds a shelter and camps overnight at the end of the camp. Camp groups consist of 8-12 children with a staff member and usually one to two volunteers. On a given week, there may be 6-7 groups on site. Pick-up and drop-off are made more convenient by the large amount of parking available on campus.</p>

	<p><b>Challenges/concerns</b></p> <ul style="list-style-type: none"> <li>• Poison oak on trails <ul style="list-style-type: none"> <li>-Teaching activities include education and avoidance of poison oak</li> </ul> </li> <li>• More meeting/gathering areas for outdoor classroom space</li> <li>• Equipment storage (greenhouse was used last summer, but it would be ideal to have a space that is closer to programming)</li> <li>• Designated fire space <ul style="list-style-type: none"> <li>-Have been using pig roasting pit, but it needs safety improvements or maintenance</li> </ul> </li> </ul> <p>Chris Hanneson mentioned that there were issues reported with speed in parking lots during drop-off and pickup of students, and a few citations were issued. He requested that communication with parents emphasize the importance of safety.</p> <p>Brian noted that the City of Eugene has posted access directions to the forested areas as well, and has communicated with LCC an interest in making the area a trailhead. The poison oak is a problem for any potential plan to enhance access. The city was recently able to remove blackberries and poison oak from some oak savannah areas through a grant.</p> <p>Alen said the area marked “uncharted territory” on the nature school map has been identified as a possible Kalapuya wintering ground, and some records may be available in archives.</p>
<p>Guest: Richard Lubben, Dean of Arts</p>	<p>Richard is interested in aligning work in theater arts department with Rental Procedures work being done by the council work group. He specifically mentioned high school or other programs that may not be able to pay for space use, and commercial performance funds that have traditionally been directed 100% to scholarships. The department also provides equipment for a fee to some performers, and would like to have a more formal procedure to guide equipment use.</p> <p>Brian noted that the 50/25/25 fee split has been adopted by most departments, aside from the arts department. He also suggested that the Arts Dept refer to the Personal Use COPPS policy for direction regarding equipment use.</p> <p>Richard will be included in all future meetings and communications, and Deborah will provide documents created by the group for the arts department to review.</p>
<p>Facilities Master Plan Discussion</p>	<p>Due in part to weather closures and winter break, committee has not met and has nothing to report at this time.</p>

Bond Update	<p>Four proposals have been received for the archives construction project through the GC bid process. Next steps are to select a bid and begin work.</p> <p>Board is scheduled to approve a bidder at tomorrow's Board Meeting. Bobby again mentioned the need to find an appropriate location for Ty the Titan. Mike noted that there is a vacant office in the recycling center; the space is private and large enough to change and store the suit. Jennifer said that there would still be spaces available in Bldg 4 after the remodel. Christina Walsh can be the contact for Ty at this time, since there is no student currently assigned to the role.</p> <p>Jennifer doesn't anticipate a lot of noise disruption during construction and project manager will work with construction teams to schedule around classes if necessary.</p>
Facilities & Weather Update	<p>The ice storm on December 14 created a 2.5 day college closure. FMP used deicer, but there was too much ice and water to dissipate. An additional 2 days of closure was caused primarily by poor travel conditions on 30<sup>th</sup> Ave. Campus yesterday was very slick and icy, with freezing rain and temperatures hovering around 30 degrees and causing water to melt and refreeze continuously. Brian noted that LTD's access to campus is an important part of the decision to close campus.</p> <p>Bobby expressed a concern that many students need to leave their homes prior to the 6:30am notice time. Brian agreed that the timing issue is a concern and consideration for both students and employees. Susie said that as an instructor, she always encourages students to consider their own safety first, and contact their instructor if they are unable to travel to campus safely. Brian agreed that students and employees both must consider their own safety first when determining whether to travel to campus. The possibility always exists that travel may not be safe very early in the morning, but that routes may improve throughout the day. Each individual must use common sense and all of the available information to choose whether to travel on a given day.</p>
Meeting Adjourned	
<b>Next Meeting</b>	<b>January 24, 2:30 to 4:30 in LCC 07/212K</b>