

College Council Minutes
January 10, 2018, 2-4:00pm, Building 3, room 216

Topic	Notes
Present	Sara Fox, Jim Salt, Wilgen Brown, Jane Harmon, Grant Matthews, Jessica Alvarado, Brian Kelly, Marge Hamilton, Craig Taylor, Victoria Rodriguez
Prior Minutes Approval 11/22/17 & 12/6/17	Tabled
Agenda Review	Changes: Added - Department data sheets and Bristow Square task force report Removed - HECC report
Departments Data sheets	Jen Steele, Director of Strategy and Planning, gave an informative report regarding an announcement placed on The Weekly regarding Department Data Sheets. She explained that these sheets contain a lot of useful information to be used with program review, planning and continued improvement initiatives. She explained the sources of the data, the major components of the sheets, how the information will be used with examples, and who will be involved in reviewing them, including the board of education at their next work session. The contact staff for questions are herself, Craig Taylor and the IRAP team. President Hamilton added that these information is only good if it is revised and discussed at department level meetings with everyone's input, she explained the importance of having these meetings at department level rather than to an outside committee. Only the departments have the experts.
Bristow Square task force report	Jessica Alvarado, coordinator of the task force gave an update on the work done. She explained that the group figured out the responsibilities of the task and has split the members accordingly with their stakeholders groups to outreach and get feedback from each group. They will have a total of five meetings by the date of the forum, February 14. Jane Harmon will be the facilitator of the forum. Mark Harris and Jessica will be the counselors present in case of need.
Upcoming Forums/Sessions Governance Feedback , 1/22/18, 3-4:30pm (Marge will facilitate) Bristow Square Forum , 2/7/18 1-3pm (Marge will facilitate) Additional planning needed for the following: 3/7 Budget Forum —What is the goal of this	Governance Feedback Forum President Hamilton will be the facilitator. Budget forum Members talked about the goal of the session as well as the role of the Budget Development Subcommittee. There was agreement to have President Hamilton facilitate the forum of March 7. And the Budget Development Subcommittee will have a forum before the Board of Education meeting on February 14 th meeting to present their budget proposal.

<p>session/What are we trying to accomplish? 4/25 IEC 5/14 Budget Forum</p>	<p>Institutional Effectiveness Committee –IEC Jane Harmon and Jen Steele will take the lead organizing this forum.</p> <p>Budget Forum Members discussed a possible name change for this forum to make it more inviting. No changes were made.</p> <p>Recommendation was made that there is plenty of communications go out to incentive attendance to forums.</p> <p>President Hamilton requested to put on a future agenda a forum for students to hear their ideas on how they will like to receive communications from the college.</p>
<p>Institutional Effectiveness Committee Update</p>	<p>Committee has no meet.</p>
<p>Subcommittees of College Council</p>	<p>Budget Development Brian Kelly gave a report explaining the logistics that the group has agreed on, there will be a forum inviting the staff for feedback. Have agreed to form an enrollment taskforce to collect data about enrollment to work on projections for next year. Members of this group are Craig Taylor, Jim Salt and Phil Martinez. They will give a report to the BDS on the 31st. The BDS is also working on a spreadsheet with different components that will be share with the different groups. Phil Martinez, Dean of Social Science has presented an analysis of the impacts that his department has experience due to the last year's budget cuts. Jim Salt explained the data of that analysis.</p> <p>Governance, no meetings Planning, no meetings</p> <p>Policy Jim Salt, chair will be sending a doodle pool to set up the first meeting.</p>
<p>All Council/All Campus Training Intro to governance system update—Craig and Jim (tabled from 10/25/17)</p>	<p>Craig Taylor reported that they have reviewed the minutes of the last meeting, and they are thinking in using the same format to Michael O'Neal has used. Member reminded that in previous meeting, it was agreed that besides an orientation, the council should use this event to outreach possible members.</p>
<p>Reports:</p> <ul style="list-style-type: none"> • ASLCC • ET • Faculty Council • LCCEA • LCCEF • MSC 	<p>ASLCC, have created few committees during Fall term, the Inclusive College Committee will be putting two events, an open house on February 13th, and the Open Hearts Project. Also there will be a community meal later on the term as a recognition to faculty and staff who has uplifted cultural competency for students. Snag shack is open. Food pantry is open to the term. Voting drive, educating students on measure 101.</p>

	<p>ET, received clear message from President Hamilton the need to engage on efficiencies. How can we do work differently, it is a central point. Marge added, that academic be involved but equally she wants the other side of the</p> <p>Faculty council, have moved forward six appointments to different councils. Are working on involving more faculty and provide voice to concerns when they arise.</p> <p>LCCEA, gave a report on the work of HECC. Anne Mc Grail has been appointed on the Tech council.</p> <p>LCCEF, new officers took office effective Jan 21st. Casandra Rhay, representative to college council has recently resigned.</p> <p>MSC, no report</p>
Adjourn	3:35 pm