

Date December 11, 2019

Chairperson Mike Cassidy

Called to Order 5:00 pm

Present Amy Burbee (LCC), Joy Crump (LCC), Rick Dobson (University of Oregon), Lynn Nakamura (Division Dean), Bob Revell (LCC), Randy Tyle (Mid-Oregon IEC)

New Members/Guests

Introduction of Members

Approved Minutes

Agenda Items

1. ADVISORY PURPOSE/BY-LAWS

- a. Amy Burbee provided an overview of the Advisory Committee's purpose and emphasized the importance of getting more industry members involved to keep our apprenticeship programs successful, innovative, and in alignment with changes in industry. Copies of advisory by-laws and forms were shared with the group. It was agreed that in order to grow the advisory, we need to implement an effective outreach plan to companies/training agents using the registered apprenticeship system, including Weyerhaeuser, Builders Electric, Olsson Industrial Electric, Rosboro, Seneca, Swanson, Kevin Cohen Plumbing/Reynolds, etc. It was proposed to possibly merge our advisory with Lane ESD on an annual basis.
- b. Advisory meetings keep our programs in compliance with Carl Perkins requirements and support industry-driven programs. The Apprenticeship Advisory Committee is appreciative of the recent allocation from the Carl Perkins Committee that funded a new Amatrol Air Conditioning / Heat Pump Operations Learning System in the amount of \$17,747.60 for Lane's HVAC Apprenticeship Program.

2. CAREER COACH OVERVIEW

- a. Career Coach is a wonderful online platform that has been customized to our career-technical programs. Students can browse careers and programs, take career assessments, and build their resumes at <https://lanecc.emsicc.com/>.

3. RECRUITMENT/OUTREACH

- a. Lane's Annual Celebration of Apprenticeship night in November in honor of National Apprenticeship Week was a successful event with over 130 in attendance. The new Registered Pre-Apprenticeship programs at Mohawk and Springfield High were recognized. Special guest speaker at the event included Val Hoyle, Oregon's Commissioner of Labor & Industries.
- b. Amy Burbee participated in Elevate Lane County's Career Exploration event at Bob Keefer Event Center on October 24th, which hosted 1700 middle school students.
- c. AGC Workforce Luncheon – October 2019.
- d. JATC Coordinators actively participate in area high school career fairs.

- e. Lane's Apprenticeship program will be hosting the Oregon Community College Apprenticeship Consortium (OCCAC) June Retreat at main campus on June 16-17th. The Oregon Bureau of Labor & Industries Apprenticeship Training Council will meet on campus the following day, Thursday, June 18th, 10am-12noon in the CML/102.
- f. Construction Utilities Career Day (CUCD) is currently being planned for Fall 2020.
- g. Apprenticeship and advanced tech programs will participate in Hands-On Career Day on Friday, April 24th. Reynolds Electric and Kevin Cohen Plumbing will provide apprenticeship break out sessions.
- h. Lane is hosting Springfield#workready event on main campus on March 9 & 10 and seeking industry and faculty participation. Monday, March 9th, will be a session for parents in the district and Tues, March 10th, will be a tour for 600 juniors of CTE programs. Apprenticeship's session will be represented with Construction and looking for industry reps.
- i. Amy Burbee is serving on the Construction Aggregate Tour to local high schools in February & March. This is a roadshow to multiple high schools with several industry partners on a panel to share opportunities in the apprenticeship trades and advanced technology programs.

4. BUDGET/CARL PERKINS

- a. 2019/20 – \$17,747.60 allocated to HVAC program for Amatrol Learning System.
- b. 2020/21 – Advisory members discussed need for a secure classroom/lab space and furnishings for the Industrial Millwright Program; need for a large marketing campaign to recruit women and under-represented populations in the trades; and need for curriculum development funding to align electrical and plumbing curriculum with the newly adopted 2020 code regulations to prepare apprenticeship students to successfully complete journeyman licensing exams. This is a State of Oregon requirement that codes remain in compliance for our students throughout each code cycle. Funding is needed now and on a 3-year cycle.
- c. The advisory committee unanimously approved to support funding requests for the following tools to enhance the plumbing apprenticeship labs:
 - i. Ridgid RP 340 Battery Press Tool Kit with ProPress Jaws \$2,964
 - ii. Ridgid ProPress Rings Adapter Kit \$2,193
 - iii. ProPress Cordless Milwaukee Press Tools \$3,000

5. GRANT UPDATE

- a. ECCA Initiative
 - i. In partnership with the Bureau of Labor & Industries, Lane hosted its first BOLI Town Hall Meeting / Apprenticeship 101 Seminar for New Employers in Lane County. This was the first of five seminars funded by the Expanding Community College Apprenticeship (ECCA) Initiative. Eight employers attended with one registering to provide apprenticeship for three new apprentices in Quarter 3. The planning for the next employer seminar is underway and will take place in a different region to provide access to remote employers on the coast. The grant is funded by the U.S. Department of Labor in the amount of \$140,000 over 3 years to expand apprenticeship.
 - ii. The instructor training component of the grant was reviewed. The committee proposed workshops for faculty to include cultural competency, technology in the classroom, teaching adult learners, mental health/counseling, LCC policies and procedures, safety/lockdown/evacuation procedures.
 - iii. Grant funding to convert a few apprenticeship classes into hybrid format is progressing. To date, two classes have been completed including Blueprint Reading 1 and 2.
- b. Oregon Apprenticeship Initiative
 - i. For fall term, 46 apprentices in the Limited Maintenance, Manufacturing Plant, and Millwright programs who work for a qualified training agent in advanced manufacturing received tuition funding from the Oregon Apprenticeship Initiative (Oregon AI grant) The grant is administered through the Oregon Employment Department.

Committee Actions

- 1. Create effective outreach plan to recruit more employers/industry to join advisory committee.**
- 2. Request Carl Perkins funding for millwright lab, marketing, code change curriculum development, and plumbing lab tools.**
- 3. Plan next Employer Seminar for the south coast region.**
- 4. Plan future faculty workshops and remaining components of ECCA grant.**

Next Meeting

Winter 2020 – Thursday, March 19, 2020

5:00-7:00 pm

Construction Lab – Bldg. 12 Room 133

**This will be a merged meeting with the Construction Advisory Committee.*

Adjournment

6:10 pm

Copies

Advisory Committee Members

Lynn Nakamura, Dean, Advanced Technology

Christopher Rehn, Dean, Business and CIT

Amy Burbee, Project Coordinator, Advanced Technology

Claudia Riumallo, Student Advisor, Advanced Technology

Program Faculty, Advanced Technology

Paul Jarrell, Vice President Academic and Student Affairs and Chief Academic Officer

Grant Matthews, Associate Vice President, CTE and Workforce Development

Carla Arciniega, Administrative Assistant, Academic and Student Affairs